AET Record Book Report

**You MUST turn in a hardcopy of this report along with the checklist for each project/animal.**

* Click the reports tab at the top (on the far right)
* On the SAE & Profit Reports Section (in the middle) – Click Single Experience (SAE) Report
* Choose your experience (your animal or project)
* Click Complete report (on the right of the pop up bar)

Make sure your report has the following things:

 SAE Plan with all areas filled in

 A minimum of 5 journal entries

 Expenses and Income entries

 Profit/Loss Report (with entries)