AET – Record books

Go to theaet.com

Log on: capital first name initial capital last name initial and last name (ex. KTurner)

Password: capital first name initial capital last name initial and last name (ex. KTurner)

Click the Profile Tab

Under About You

 Click Record your school Ag Class schedule

Under Your Activities

 Click Experience Manager (SAE)

 Click Add New

 Name: 18-19 CFISD Swine/Goat/Pig/Broilers/Steer/Rabbits

 Level/Focus: Individual

 SAE Type: Entrepreneurship/Ownership

 Primary Experience Category: Animal Systems

 Primary Subcategory: Beef/Goat/Swine/Goats/Poultry/Specialty

 Category/Unit: Head of Market Beef/Goat/Swine/Goats/Poultry/Meat Rabbits

Management Module: Market/Replacements Manager

Click the Journal Tab

 Under Edit/Review Entries

 Click Experience Manager (SAE)

 The Animal Entry you made should be listed.

 Click on the pencil

You will need to fill something in for each of the tabs on this page

(Description, Time Investment, Financial Investment, Learning Objectives)

 Under Your Time Entries

 Click Time in your AET Experiences (SAE’s)

(You must have an entry with at least 2 hours PER MONTH – so you will need an entry for October, November, December, January and February. Make sure that you change the date to reflect the months)

Click the Finances Tab

 Under Your Financial Entries

 Click SAE Cash Entries

Click Enter Cash Expense (this is where you enter all of your expenses)

Hint start with your first expense and work through all of your expenses. Your first expense should be the cost of the animal, then pen rent, feed etc…

When you enter expense types.

Enter “inventory for resale” as the type for the cost of the animal.

Enter “rent” as the type for barn fees

Vendor/Payee should be the person/place where you purchased the items you are listing as expenses

You can enter multiple items for the same vendor

Once you have finished with a vendor you can click Save/Enter Another if you have more expenses or Save/Return in you are done with expenses

Always enter something in the memo (ex. 10 bags of feed, supplements, whips and brushes etc…)

Click the Finances Tab

 Under Your Financial Entries

Click SAE Cash Entries

Click Enter Cash Income (this is where you enter the money you made in either live auction or freezer sale)

Vendor is the person who purchased your animal

Type is Stock Show Sale

On Memo put “Sold 17-18 \_\_\_\_\_\_\_\_\_\_\_at the CFISD Livestock Show”